

Dear Parents,

We warmly welcome you and your child to the 2021/22 school year at Discover Montessori preschool. September can be a difficult time for children and families. Most children have been home for the summer, and some have never been away from their parents, and this is why we begin with shorter class time which helps new students and our returning students. The Gradual Entry process brings a child through a variety of adjustments and changes associated with starting school. The phase-in period is essential in promoting a secure, predictable, and loving environment, which will lead to an enjoyable, prosperous year for all. Below you will find a small reminder of our school procedures outlined in greater detail in the Parent Handbook. Our Parent Handbook is on our website, www.discovermontessori.ca. Our website is also where you will find our monthly newsletters.

RETURNING CHILDREN will also go through the gradual entry process. This method gives our returning children a chance to re-familiarize themselves with their classroom, teachers, and friends. During this time, new children are gradually introduced to the school. Returning children may feel frustrated by the new students because they don't understand the classroom habits (not touching other's work, return materials in clean working order where they belong, practicing peacefulness). We will remind the child that this is a time to be patient, kind, helpful, and understanding for the new children who have never been to our preschool.

NEW CHILDREN To assist the transition and support your children's independence, we ask that parents please respect our school's policy of saying a quick goodbye when they arrive at the school. Children may have difficulties separating from the parent at first (and this does happen). Therefore, we ask the parent to leave the child with the directress and reassure your child that you will return after class to pick them up. Attendance for the subsequent days will gradually be lengthened and extended to the entire session when your child is ready and at the teacher's consideration. This will give the child an opportunity to adapt to the environment and classroom at their own pace.

Toys/Boks: Please explain to your child that toys and other comfort items should be left at home or in the vehicle (not the child's backpack). Children are welcome to bring books with realistic illustrations and quality literature. These may be used in our circle time. To avoid confusion, please label the book with your child's full name. Kindly check pockets for unfamiliar objects when your child returns home. These may be part of school materials and can be difficult to replace.

Parents To-Do-List:

- Text Miss Amanda (604) 798-9237 Child's name/parents name (I want you all on speed dial).
- 4 x Front-facing wallet size photo (NOT PASSPORT PHOTOS).
- Extra clothes in a Labeled Ziploc bag. Clothes remain at school.
- One pair of non-slip Velcro shoes that your child can put on themselves. Shoes stay at school. Put your child's name somewhere on the shoe.
- Healthy Peanut Free snack & water bottle.
- Monthly tuition is paid by post-dated cheques dated the first of every month. We accept e-transfer also due on the 1st of every month. Make the security question what my child's first name is. More than one child/payment use surname.

School-Home Communication Please keep in mind there is limited time between our morning our classes. School-to-home communication is essential, and the best ways to expedite this are by email, phone calls, or request to speak with a teacher at an agreed-upon time.

Arrival and Departure Procedures after Gradual Entry

Monday, October 4th regular class hours begin.

Morning greeting begins at 8:45 a.m. Morning dismissal begins at 11:40 a.m.

Afternoon greeting begins at 12:30 p.m. Afternoon dismissal at 3:30 p.m.

Teachers will Sign-In/Out the child(ren) daily.

Parking Lot We are committed to providing safe and accessible parking; however, spaces can be limited.

Whenever possible, we ask that you please walk, ride your bike, carpool, or access curbside parking. Enter and exit at low speeds watching for children at all times.

** Gradual Entry Phase-In Schedule below. Please look for which group your child is in and follow their schedule. The teachers will discuss if your child requires more time with the gradual entry process before our first full day of preschool.

Scroll through the pages to see additional class Gradual Entry Schedules.

Group 1 Monday – Friday	Group 2 Mon, Wed, Fri	Group 3 Mon, Wed, Fri																		
Aubrey E Jordan M Lucien D	Adam T Avery D Evelyn J	Maya B Sarvun S Theo D Vienna W																		
Chloe D Lana N	Austin T Errol L Irene I	Raiden D Talon S Sophia W Malcolm S																		
Monday, Sept. 13 th (1 ½ hour class)	Wednesday, Sept. 15 th (1 ½ hour class)	Friday, Sept. 17 th (1 ½ hour class)																		
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Monday, Sept. 20 th (2 hour class)	Wednesday, Sept. 22 nd (2 hour class)	Friday, Sept. 24 th (2 hour class)																		
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Monday, Sept. 27 th (2 ½ hour class)	Wednesday, Sept. 29 th (2 ½ hour class)	Friday, Oct. 1 st (2 ½ hour class)																		
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Group 3	9:15-11:45 a.m.																			

Group 1 Monday – Friday		Group 2 Tues, Thurs		Group 3 Tues, Thurs	
Aubrey E	Chloe D	Ayako M	Avaya P	Jayden V	Kaelen D
Jordan M	Lana N	Brinley S	Elsie S	Levi Park	Levi Popil
Lucien D		Hendrix S	Lennox S	Ryker S	Weston G
		Isabella G	Ivy M	Scarlett J	
Tuesday, Sept. 14 th (1 ½ hour class)		Thursday, Sept. 16 th (1 ½ hour class)			
Group 1	9:00-10:30 a.m.	Group 1	9:00-10:30 a.m.		
Group 2	9:30-11:00 a.m.	Group 2	9:30-11:00 a.m.		
Group 3	10-11:30 a.m.	Group 3	10-11:30 a.m.		
Tuesday, Sept. 21 st (2 hour class)		Thursday, Sept. 23 rd (2 hour class)			
Group 1	8:45 – 10:45 a.m.	Group 1	8:45 – 10:45 a.m.		
Group 2	9:00-11:00 a.m.	Group 2	9:00-11:00 a.m.		
Group 3	9:45-11:45 a.m.	Group 3	9:45-11:45 a.m.		
Tuesday, Sept. 28 th (2 ½ hour class)		Tuesday, Sept. 30 th (2 ½ hour class)			
Group 1	8:45 - 11:15 a.m.	Group 1	8:45 - 11:15 a.m.		
Group 2	9:00 -11:30 a.m.	Group 2	9:00 -11:30 a.m.		
Group 3	9:15-11:45 a.m.	Group 3	9:15-11:45 a.m.		

Group 1 Mon - Thurs PM		Group 2 Mon, Wed PM		Group 3 Mon, Wed PM	
Anaya Y	Charlotte H	Aaron T	Arwen R	Ella M	Gavin R
Darius W	Emma B	Brielle M	Dylan J	Isabella O	Lincoln O
Lily B	Ian K	Elyot S	Eilyn S	Parker T	Taylah B
Yale E					
Monday, Sept. 13 th (1 ½ hour class)		Wednesday, Sept. 15 th (1 ½ hour class)			
Group 1	12:30-2:00 p.m.	Group 1	12:30-2:00 p.m.		
Group 2	1:00-2:30 p.m.	Group 2	1:00-2:30 p.m.		
Group 3	1:30-3:00 p.m.	Group 3	1:30-3:00 p.m.		
Monday, Sept. 20 th (2 hour class)		Wednesday, Sept. 22 nd (2 hour class)			
Group 1	12:30-2:30 p.m.	Group 1	12:30-2:30 p.m.		
Group 2	1:00-3:00 p.m.	Group 2	1:00-3:00 p.m.		
Group 3	1:30-3:30 p.m.	Group 3	1:30-3:30 p.m.		
Monday, Sept. 27 th (2 ½ hour class)		Wednesday, Sept. 29 th (2 ½ hour class)			
Group 1	12:30 - 3:00 p.m.	Group 1	12:30 - 3:00 p.m.		
Group 2	12:45- 3:15 pm	Group 2	12:45- 3:15 pm		
Group 3	1:00 - 3:30 pm	Group 3	1:00 - 3:30 pm		

Group 1 Mon - Thurs PM	Group 2 Tues, Thurs PM	Group 3 Tues, Thurs PM
Anaya Y Charlotte H Darius W Emma B Lily B Ian K Yale E	Alaira L Anashe M Antonin N Brinley M Charlotte M Everleigh P Fateh G	Logan F Lenyx P Rory G Sumair B Yuvraj S Wyatt D
Tuesday, Sept. 14 th (1 ½ hour class) Group 1 12:30-2:00 p.m. Group 2 1:00-2:30 p.m. Group 3 1:30-3:00 p.m.	Thursday, Sept. 16 th (1 ½ hour class) Group 1 12:30-2:00 p.m. Group 2 1:00-2:30 p.m. Group 3 1:30-3:00 p.m.	
Tuesday, Sept. 21 st (2 hour class) Group 1 12:30-2:30 p.m. Group 2 1:00-3:00 p.m. Group 3 1:30-3:30 p.m.	Thursday, Sept. 23 rd (2 hour class) Group 1 12:30-2:30 p.m. Group 2 1:00-3:00 p.m. Group 3 1:30-3:30 p.m.	
Tuesday, Sept. 28 th (2 ½ hour class) Group 1 12:30 - 3:00 p.m. Group 2 12:45- 3:15 pm Group 3 1:00 - 3:30 pm	Tuesday, Sept. 30 th (2 ½ hour class) Group 1 12:30 - 3:00 p.m. Group 2 12:45- 3:15 pm Group 3 1:00 - 3:30 pm	